



WOOLLOOWARE PUBLIC SCHOOL

NON-LOCAL PRIMARY SCHOOL PLACEMENT INFORMATION FOR PARENTS

PLEASE READ CAREFULLY BEFORE COMPLETING THE FORM

Parents may apply for non-local enrolment of their child in addition to their designated local school. A separate application form is required for each school. Priority for enrolment will be given to students entering Kindergarten. Places may also be available in Years 1-6.

Reasons for choosing non-local placements may include:

- Proximity and access to school
- Siblings already enrolled at the school
- Safety and supervision of the student before and after school
- Medical reasons / Special Needs
- Compassionate grounds
- Structure and organisation of the school
- Possible contributions to school life

The number of students a school may enrol is limited by the availability of classroom space. This means that some schools may not have room left for non-local enrolments after accommodating local children. To avoid disappointment parents should check that there are vacancies before applying.

Parents can appeal against decisions regarding non-local placement by writing to the Principal.

2021 - 2022 Procedures

1. Parent/caregivers submit Non-Local Primary School enrolment form.
2. The school will acknowledge receipt of this form.
3. At the end of August, the placement panel will meet and assess each of the applications against the criteria listed.
4. From the week commencing Monday 13 September 2021, letters of offer will be sent to families being offered a place for 2022.
5. Families will have 10 days to accept or decline the position.
6. A second round of offers will be made in the week commencing 27 September 2021 if positions are still available.
7. Notification advising that applications have been unsuccessful.

Application For Non Local Primary School Enrolment

Please read the information for parents on the front of this form

A: STUDENT INFORMATION

Family Name _____

Given Names _____

Address _____

Parent / Guardian's Name _____

Present School _____

Date of Birth _____

Male Female

Home Phone _____

Mobile Phone _____

Relationship _____

Present Year _____

B: NON-LOCAL SCHOOL PLACEMENT REQUEST

School applied for _____

Year(Grade) _____

Proposed date of enrolment _____

REASONS FOR APPLICATION _____

(Attach any further information that you feel may be relevant.)

I have also applied for the following non-local school _____

And at my local school _____

SCHOOL USE ONLY

Date received _____ Place available _____

Parent advised on _____

Notes _____
